

Dear SEES Families,

I wanted to provide everyone an update on some of the guidance we have received and the steps we are making to prepare for our reopening in August. Once our entire plan is complete, I will share it with the entire community. Here is a section of our plan "Road Map for Reopening SEES". (The elements in Red are specific to SEES or explanations of how we are going to satisfy this guidance)

Road Map for Reopening SEES

Screening

- Each school must have a screening process for their staff and students. These screenings should include temperature checks and health questions for faculty and staff and temperature checks for students. **All students and staff of SEES will be screened before entering the building. All staff will enter through the main front doors of the building and their temperature will be checked each day. Students will be screened by a staff member at carline, morning care or getting on the bus.**
- Faculty, staff, or students should not be at school with a temperature over 100.4. If they arrive at school with a temperature above that threshold, they should report to the designated isolation area until they are able to leave. **Any student or staff with a temperature of 100.4 will immediately be sent home or sent to the clinic to be isolated until someone comes to pick them up. Staff will contact Nurse Krack before sending any child to the nurse.**
- Staff conducting health screenings will need to wear a mask to reduce the risk posed by the closer personal contact.
- Principals should consider the need for a contact tracing protocol when a student or staff member tests positive for or is exposed to COVID 19. **By moving some classrooms and arranging the schedule, we are trying to limit the interactions students have with different grades. If a student or staff member tests positive, Mr. Hamner will work with the Chesterfield Health Department to contact trace and communicate with all stakeholders the next steps.**
- Home is the first point on the screening continuum. Principals should educate and support faculty/staff and families on identifying the symptoms that indicate staff and students must stay at home. Families should be encouraged to self-report symptoms of illness, which could include fever, new onset of cough, etc. Self-reporting mechanisms could include calling the school, calling health-care provider, etc.

Physical Distancing and Modified Layouts

- Limiting the physical interactions of students is one way to mitigate exposure to infectious disease. Physical distancing should be maximized in all areas of the school

and may vary between 3ft. and 6 ft. Classroom furnishing should be limited to essentials only. Soft seating areas, reading corners, etc. should be removed to maximize space until a time that physical distancing is not required. Principals should consider cloth face masks as a mitigation strategy. **We will physically distance all of our student desks as much as possible. We will remove all unnecessary furniture to allow for greater social distancing. Our desks will be between 4 and 6 feet apart, and there will be at least 6 feet of distance between the teacher and student in the front of the classroom. If teachers are keeping at least 6 feet of social distancing, they will not need to wear a mask. However, when they are closer than 6 feet, they will wear a mask. Students are encouraged to wear a mask as much as possible. It is not required for students to wear masks once they are in their desks. However, we are asking for students to wear masks in the hallways when going to the bathroom, nurse, etc.**

- Principals should also consider methods for physical distancing on buses, which could include assigned seating for riders. Limiting access to busing may be required if appropriate distancing is not possible. **We will have assigned seating on the buses that maximizes social distancing.**
- Assign all seating in all areas to help track virus spread if a student or faculty/staff tests positive for COVID-19.
- Turn desks to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart.
- Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least six feet apart in lines and moving from one area to another.

Communal Spaces

- Limit communal use of shared spaces; when using, stagger use and clean and disinfect between use of groups and make sure all students wash hands or use hand sanitizer after being in these areas.
- **Students need to bring a water bottle. All water fountains will be turned off, but students will have access to the bottle fillers to fill up their personal water bottles.**
- **We will not be using our lockers in the back of the classrooms. Students in grades Jr K through 4th will have access to alternative locations to hang their belongings. Students in grades 5th-8th will be allowed to carry their back packs from class to class.**
- **Students in grades 5th-8th will no longer change clothes for PE class. On the days when they have PE, these students will wear the PE uniform to school.**

Food Service

- SEES will not be providing hot lunch or milk for the start of the school year. We will announce when we will start adding this service back.

Staying Home when Appropriate

- Educate staff and families about when they/their child(ren) should stay home and when they can return to school.
- Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.

Hand Hygiene and Respiratory Etiquette

- Teach and reinforce hand washing with soap and water for at least 20 seconds, and increase monitoring to ensure adherence among students and staff.
- If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).

Cloth Face Coverings

- Teach and reinforce use of cloth face coverings.
- Teachers and staff members are required to wear face coverings when they are not able to maintain a 6ft. distance or when in communal spaces such hallways, restrooms, school Masses, etc.
- Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. We are asking that all students wear a mask in communal spaces (going to the office or bathroom, or changing classes). If the students feel comfortable, they can wear a mask all day or remove it once they are seated at their desk.