

Greater Richmond School of Music

9109 Dickey Drive, Mechanicsville, VA 23116
www.grsm.net 804-442-6158 info@grsm.net

Schedule & Tuition

St. Edward-Epiphany Catholic School 2017-2018



The Greater Richmond School of Music (GRSM) will provide music instruction through private and group lessons at St. Edward-Epiphany Catholic School for the 2017-2018 school year. Instruction for private study is currently available for piano and voice, and group lessons are currently available as listed below.

**There will be NO CLASSES on early closing days or days that SEES is closed.
Private and Group lessons start on October 10th.**

Private Lessons

Private Lesson Registration is handled through Greater Richmond School of Music (GRSM)

Registration Forms should be scanned and emailed to info@grsm.net, faxed to 866-357-0239 or mailed to GRSM, 9109 Dickey Drive, Mechanicsville Va 23116. Tuition is payable in full up front or in 8 equal monthly payments (Oct-May). There is a one-time Family Registration Fee of \$25.

Private Instruction is currently offered at St. Edward Epiphany Catholic School at the times listed below. If there is interest, we can look into increasing the options. Beginning ages for each instrument varies. Recitals are included in tuition and will be held at the end of each semester for all registered students who are interested. Please contact GRSM (804-442-6158 or info@grsm.net) for more information.

Students, Parents and Teachers are welcome!

Tuesdays - 4:30-6:00pm (possibly starting as early as 3:00pm)

Instructor: Alicia Thompson - Piano, Voice

Lesson length	Per Lesson Rate	Tues 30 weeks
30 minutes	\$28	\$840
45 minutes	\$42	\$1,260
60 minutes	\$56	\$2,100



Please indicate on the flip side of the registration form ALL POSSIBLE TIMES (within the range provided above) that your child is available for private lessons.

Group Lessons

Group Lesson Registration is handled through the SEES Kaleidoscope Program

Group classes provide a high-quality foundation for musical study. Taught in a small group setting, these classes are an alternative to traditional private lessons and offer an exciting and affordable approach to beginning musical instruction. A minimum number of registrations is required in order to confirm a group class.

Young Musician

(Gr PK3 -K)

This fun, fast paced class jumps from one activity to another to adapt to your young child's attention span. Concepts covered include: proper piano technique/posture, note reading, rhythm exercises, theory, singing (with solfege syllables), history, games, listening, movement, and playing with expression. Starting young, children can carry the gift of music with them for a lifetime! The term recital is included in tuition. (30 minutes)

Day of Week: Tuesdays (10/10/17- 1/23/18)

Time: 3:10-3:40pm

Tuition: \$180 (or \$45/month)

Materials: Lesson Book(s)

Min/Max # students: 4/8



Keyboard Musician

(Gr 1-4)

The Keyboard Musician class is a perfect musical start for your school aged child. Classes move very quickly into reading and comprehending music, based on each child's ability. Concepts covered include: early note reading, singing (with solfege syllables), rhythms, pattern and concept finding, proper piano technique/posture, how to practice, theory, history, listening, games, movement, and playing with expression. The term recital is included in tuition. (50 minutes)

Day of Week: Tuesdays (10/10/17- 1/23/18)

Students may wait in Ms.Cooper's classroom until their class begins.

Time: 3:40-4:30pm

Tuition: \$300 (or \$75/month)

Materials: Lesson Book(s)

Min/Max # students: 4/8



Alicia Thompson

Alicia Thompson is a Voice and Piano instructor who recently moved to Richmond from Atlanta, GA, where she taught at two of the most prestigious music schools for over four years. While in Atlanta, Alicia earned her Masters of Music degree in Voice Performance from Georgia State University. Prior to moving to Atlanta she received her Bachelors of Music from Valdosta State University. While attending college, Alicia earned many scholarships and a Graduate Assistantship. She has performed throughout Georgia as a soloist and has played numerous roles. Some of her favorite roles include Pamina in Mozart's *The Magic Flute*, Beth in Adamo's *Little Women*, and Dorine in Mechem's *Tartuffe*. Alicia is classically trained and teaches all genres, which include opera, musical theatre, jazz, R&B, country and popular music. Alicia loves to teach and was recently awarded Teacher of the Month at Metro Music Makers before she relocated to Richmond. Mrs. Thompson's goal as a music teacher is to motivate and inspire students to become the best musicians they can be by creating a unique sound, proper technique, a strong work ethic, and a love and appreciation for music that will last their entire lives. Greater Richmond School of Music welcomes Alicia with great joy and anticipation of working together.



Office Use:
 ___ Registration
 ___ Payment Received
 Check # _____
 Cash _____



Registration Form - GRSM Group Piano Lessons - Fall 2017

This registration form is for **GROUP** piano lessons offered by GRSM. Classes will meet in the SEES music room. Please see additional information in the email and on the SEES website. The first class session will last from October 10th until January 23rd.

Tuesday (3:10-3:40)	Tuesday (3:40-4:30)
<input type="checkbox"/> Group Lessons for PreK and Kindergarten (\$180 for term / \$45 a month for 4 months) Payment option: <input type="checkbox"/> Full Term <input type="checkbox"/> Monthly	<input type="checkbox"/> Group Lessons for 1st-4th Grades (\$300 for term / \$75 a month for 4 months) Payment option: <input type="checkbox"/> Full Term <input type="checkbox"/> Monthly

NOTE: By signing a student up for this class, you are committing to make either the full term payment or FOUR monthly payments. A student cannot sign up for only one month or for half the term. If you choose not to have your student attend classes anymore, you are still responsible to finish sending in payments for the class. Monthly payments are due on the 1st of each month (excepting the first payment which is due when the registration form is submitted). GRSM will assess a late fee if monthly payment is not received by the 15th of the month.

Student Name: _____ Grade: _____

Homeroom Teacher: _____ Parent Name(s): _____

Home Phone: _____ Cell Phone: _____

Emergency Contact Name: _____ Phone: _____

Email: _____

Snack will be provided. Food Allergies: _____

My child will: (Check One)

- Go to daycare at school at 3:40/4:30 pm
- Be picked up by parent/guardian at 3:40/4:30 pm
- Walk home at 3:40/4:30 pm
- Other - _____

Payment Information:

- **Checks should be made payable to GRSM.** Checks are **not** made out to SEES. Please include payment with this form in a sealed envelope. **Return form/payment to homeroom teacher, front office, or Tonya Cooper.**
- A portion of the group lesson fee goes back to SEES to support our activities and athletic programs.
- Details and description can be found in the blast email and on the SEES website and on our GRSM website: <http://www.grsm.net/st-edward-epiphany-catholic-school/>.

Group lesson students go to FHH at dismissal. Younger students are escorted by a teacher. From 3:00-3:10 the PreK and Kindergarten students will have a snack (Please let Tonya Cooper know about any food allergies). The PreK and Kinder class will be escorted over to the music room by Ms. Cooper. The 1st-4th grade group will be monitored by Ms. Cooper in her room until their class starts. After each class, students who go to daycare are then checked into daycare. Students who are being picked up should be picked up from the activity center (attached to the church). It is very important when you register to let us know who your child will be picked up by or if they go to daycare. For individual lessons (which start at 4:30), Mrs. Thompson will bring the student back to the main school office for pick up or directly to the aftercare director if they stay for after care.



Greater Richmond School of Music

REGISTRATION FOR: 2017-2018 School Year
(Check box) 2018 Summer Term

Responsible Party Name _____

Responsible Party Signature I hereby take full responsibility for payments to the Greater Richmond School of Music (GRSM) and have read and agree to the Studio Policies below. If applicable, I authorize GRSM to charge the credit card listed on this form.

Signature: _____ Date: _____

Check here if your information is already on file and has not changed *and skip to sign-ups on page 2*

Email _____

Home Phone _____ Cell _____

Address _____

School Policies

1. The one-time new-family registration fee of \$25 is due at time of registration. Accepted payments for tuition are valid credit cards (Visa, MasterCard, Discover, Amex) and checks. (Cash may be used for full-term payments or nominal amounts.) To participate in the monthly payment plan, you must provide a valid credit card or drop off/mail checks by the first lesson/class of each month. GRSM will assess a returned check fee of \$25 and a late payment fee of \$25 if monthly payments are not received by the 15th of any given month. Credit cards will be charged at the beginning of each month.
2. Although in general it is not required that a parent attend lessons with their child, there may be circumstances which could cause this to be necessary. GRSM requests that the responsible party for each child take into account the request of the school and/or the instructor if this is deemed to be the case.
3. The Director reserves the right to cancel any group classes containing less than the prescribed minimum number of students enrolled by the close of registration of each session.
4. If a teacher must be absent from a lesson/class, the lesson/class will be taught by a substitute approved by GRSM or a make-up lesson/class will be scheduled before the end of the current Term. In extenuating circumstances, where neither of the aforementioned is possible, and with the approval of the administration, a refund in the amount of the lesson/class will be given to the student.
5. Due to the complexity of the faculty and studio scheduling, the school has a no cancellation policy and **teachers are not required to do make-ups** if a student misses a scheduled lesson or group class. It is important to keep your lesson and class time a priority. Any make-ups or rescheduling in such a case will be at the sole discretion of the individual teacher and will be held before the end of the current Term. If a student must be absent from a private lesson, payment for the lesson will still be required. If a student must be absent from a group class, students are welcome to attend another session of the same class during the same week of the class, provided there is room. There are no make-ups for group classes. Teachers can mail or email assignments to students so they do not get behind. If a student must be absent from a group class, payment for the class will still be required.
6. In the case of inclement weather, if you are uncertain whether your lesson/class will be held or not, please contact your instructor. GRSM does not follow city or county school closures (except at external locations). If a lesson/class is cancelled due to inclement weather, make-ups will follow Policy #4 above.
7. GRSM highly encourages students to finish a whole term/session (duration of the class). Students may discontinue a group class or camp before the end of a session; however, they are responsible for the fees for the entire session. Any fees paid for classes/camps are non-refundable. Students studying private lessons must give a written notice of cancellation by the 7th of any given month. Tuition will be charged for the month of cancellation but will discontinue the following month.
8. Parents are responsible for their child's behavior. Please respect the instruments as well as those around you at GRSM.
9. The Responsible Party (and all students listed on this agreement) hereby allows use of any photographs and/or videos taken of students at GRSM for publicity use by GRSM. Names will not accompany photographs and/or videos without additional permission.
10. The Responsible Party (and all students listed on this agreement) hereby agrees to indemnify GRSM and hold and save GRSM harmless from and against any and all claims, actions, liabilities, demands, loss, damages or expenses of whatever kind or nature, including attorney's fees, which may at any time be incurred by reason of participation in any activity at GRSM, or sponsored by GRSM at a separate location.

Student 1

Full Name _____

Age _____ Birth Date _____ M/F _____

Please note any difference of information from responsible party, special needs, allergies, etc. here:

Student 2

Full Name _____

Age _____ Birth Date _____ M/F _____

Please note any difference of information from responsible party, special needs, allergies, etc. here:

Student 3

Full Name _____

Age _____ Birth Date _____ M/F _____

Please note any difference of information from responsible party, special needs, allergies, etc. here:

Private Lesson Sign Up- *Students will be contacted with their assigned time 1 week before first lesson. Please indicate ALL available days/times in order of preference.*

Name of Student	Instrument	Location GRSM, St. Benedicts, other	Lesson Length	Teacher Preference	Preferred Day(s)	Earliest start time	Latest end time	Tuition

Private Lesson Dates (Summer): _____ #Weeks: _____

Group Class Sign-Up

Name of Student	Class Name (Band, Strings, Choir Ensembles state experience/instrument)	Location GRSM/St. Benedict etc.	Session Fall/Spring/ Full Year	Day	Time	Tuition

Total: _____

Payments *(Make checks payable to GRSM)*

(1) Tuition total: <i>Please call office if registering after the start of a term.</i>		(4) Monthly Plan ONLY: Divide Grand Total by # Months in the duration of your session.	
(2) Discounts/Coupons:		(5) NEW FAMILIES ONLY: \$25 one time registration fee	
(3) Grand Total Due: <input type="checkbox"/> Pay entire term today <input type="checkbox"/> Monthly Plan		(6) Payment Today: New families: minimum of 1 st month tuition and registration fee is due. Current families: minimum of 1 st month tuition	
		(7) Remaining Balance:	

Please mail Registration Form and Payment to:

The Greater Richmond School of Music, 9109 Dickey Dr. Mechanicsville, VA 23116

Credit Card Information

Name on card _____ Card type _____
 Card Number _____ Expiration date _____
 3/4 digit code _____ Billing Zip Code _____

How did you hear about GRSM? _____