

SEES HSA Board Meeting
Minutes from Meeting on 10/8/19

- I. Opening Prayer
- II. Events
 - a. 5k and Fun Run Recap: event went very well with estimated income of \$12,000 from all associated events including race, student raffle, pasta dinner and parent raffle.
 - b. Fall Festival and Bake Sale: October 26 from 6:00-8:30 at Epiphany. Families have been invited to attend mass at 5:00. Children who are attending the trunk or treat during the festival are permitted to wear their costumes to the 5:00 Epiphany mass. Events will include bake/casserole sale, cake walk, games, trunk or treat and a bbq dinner. Additional details will be coming out soon.
 - c. Grandparents Luncheon: planning is going well. Event will be Tuesday 11/26 and will have two seatings.
 - d. Secret Santa Shop and Breakfast: Planning is in preliminary stage. Spaces of school have been reserved. Number system will be used again for photos with Santa. Middle school students will be invited to volunteer as elves again.
 - e. Small Fundraising: 10/22 and 11/12 Chick Fil A Chesterfield Plaza from 5-8 Family Dining Night. Students can pay \$1 to spin the prize wheel. Tag day passes will be offered for students who attend.
 - f. Box Tops: Erika will work with Beth Gill to determine feasibility of electronic box top program.
 - g. Corn Hole Tournament: new date for this event is 5/30, midday.
- III. Finances
 - a. John Dane provided copies of the budget with detailed information regarding the 5k and fun run.
 - b. Plan is for HSA to make contributions to the school throughout the school year after major fundraising events, rather than waiting until the end of the school year as in the past.
- IV. Roles/Office Terms
 - a. HSA Board Bylaws need to be revised with additional details regarding term limits and job responsibilities of each position provided.
 - b. Erika will work with Administration to do this by the end of October 2019.
- V. Questions/Discussions
 - a. School is up for re-accreditation during the 2019-2020 school year.
 - b. SEES Spirit wear will be coming soon and the intention is to have an order placed for delivery prior to Christmas.
 - c. Performance shirts have been very popular. More will be coming as inventory allows.
 - d. Middle School Dance: Mr. Hamner has addressed behavioral issues that occurred during the event. For future events, a member of the administration or faculty will attend in an effort to ensure better student behavior.

VI. Next Meeting

- a. November 12, 2019 at 6:30 in SEES Media Center