



## Preschool Extended Care

Welcome Preschool Parents,

We are thrilled you have chosen extended care for your child!

This is an exciting time of the year with many changes to your child's daily routine. In an attempt to alleviate some of the uncertainty you may be feeling about your child's afterschool experience, we have attached a schedule and a list of some things to know about extended care. This is going to be an enriching experience for them as they begin their school journey. If you have any questions or concerns, please feel free to contact us at 804-272-2881 ext 303 or the extended care cell phone number 804-298-5997.

Thank you,

Michele L Campo  
Extended Care Administrator

Jamie Gates  
Assistant Extended Care Administrator

## Preschool Extended Care Schedule

12:00-1:00 Lunch/Bathroom Break/Free Play

Preschool children attending extended care will be escorted to the preschool classroom for lunch. Those buying lunch will have lunch brought to the room by an extended care assistant and milk will be served for those that have purchased it. When they finish eating they will have a bathroom break and free play.

1:00-2:30 Rest Time

2:30-2:50 Cots Away and Dismissal

The extended care assistant will escort those leaving at the end of the school day to the wooden bench to meet siblings for carpool, meet the bus, or walk with the group to singles. **Please let us know how they will be going home and if an older sibling will be picking them up :)**

For those staying:

3:00-3:30 Snack

3:30-4:00 Media

4:00-5:00 Outside play

5:00-6:00 Inside free play

Things to know about extended care for your preschooler:

- **Please send in a sheet and blanket for rest time.** The Extended Care Assistant will read a story as they settle in for rest time each day.
- **Please send in a weather appropriate change of clothes in a bag labeled(EXTENDED CARE- Your Child's NAME) this change of clothes is in addition to the change sent in for your child's classroom.**
- **Pick-Up:** We will be on the playground, in the preschool rooms, or in the cafeteria for pick up each day.
- You will need to **sign your child out each day** with the time and your initials. The sign out book will be with one of the extended care assistants.

WELCOME TO SEES EXTENDED CARE PRESCHOOL!